



AUDIT AND PERFORMANCE SYSTEMS COMMITTEE

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| Date of Meeting | 12 th February 2019 |
| Report Title | Performance Monitoring |
| Report Number | HSCP.18.131 |
| Lead Officer | Sandra Ross, Chief Officer |
| Report Author Details | Name: Alison MacLeod Job Title: Lead Strategy and Performance Manager Email Address: alimacleod@aberdeencity.gov.uk |
| Consultation Checklist Completed | Yes |
| Directions Required | No |
| Appendices | A. Aims, Priorities, Commitments, Outcomes, Risks and Indicators |

1. Purpose of the Report

- 1.1. The purpose of this report is to advise the Audit and Performance Systems Committee of the latest developments in relation to Performance Monitoring.

2. Recommendations

- 2.1. It is recommended that the Audit and Performance Systems Committee:

- a) Notes the mapping of the strategic performance indicators to the strategic aims and the strategic risk register.
- b) Approves the proposed reporting arrangements of the strategic aims to both the Clinical and Care Governance and Audit and Performance Systems Committee.



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3. Summary of Key Information

- 3.1. In October 2017 the IJB agreed that performance reports would be submitted quarterly to both the Audit and Performance Systems Committee and the IJB alternately. These reports have been based on both national and local indicators.
- 3.2. In September 2018, the Audit and Performance Systems Committee approved a new set of Strategic Performance Indicators (SPIs) for Aberdeen City Health and Social Care Partnership which incorporated elements of the existing national and local indicators. These SPIs had been mapped to the priorities identified in the existing Strategic Plan, the 9 national Health and Wellbeing Outcomes and our commitments in relation to the Local Outcome Improvement Plan (LOIP).
- 3.3. In November 2018, a task and finish group was set up to review the structure and expected outcomes of the Clinical and Care Governance Committee. Part of this review was to ensure alignment of data that is provided to strategic objectives and the risk register. It is understood that data needs to be reported to the Clinical and Care Governance Committee, the Audit and Performance Systems Committee, the Integration Joint Board, the Ministerial Strategic Group (MSG) on Health and Community Care as well as to the Scottish Government generally.
- 3.4. In December 2018 the IJB approved two reports – one on the consultation draft of the refreshed Strategic Plan for 2019 – 2022 and one on Performance Monitoring. A graphic designed version of the consultation draft of the Strategic Plan has now been published. The consultation runs until 28th February 2019 and IJB will receive the final draft for approval at their meeting on 26th March 2019.
- 3.5. The consultation draft of the refreshed Strategic Plan revises the existing 7 Strategic Priorities down to 5 Strategic Aims. Each of these Aims has a number of related Priorities and Commitments along with the detailed evidence that will demonstrate whether we have achieved them or not. Although the plan is out for consultation it is not expected that the strategic aims, priorities and commitments will change significantly.
- 3.6. The December 2018 IJB report on Performance Monitoring identified that the mapping exercise undertaken to identify the Strategic Performance Indicators needed to be revisited in light of the revised Strategic Aims. It also proposed that Strategic Risks needed to be included in this mapping



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exercise as the data would not only indicate where our risks are, but also confirm or otherwise whether we are successfully mitigating these risks.

3.7. Appendix A contains this latest mapping exercise and the Audit and Performance Systems Committee is asked to approve this mapping and the resultant suite of Strategic Performance Indicators. In the main these are the same as were reported in September 2018 although these have been re-distributed. There are a number of additional indicators that came to light during the development of the refreshed Strategic Plan. The total number of SPIs is now 60 and these are distributed amongst the Strategic Aims as follows: -

- Prevention (15)
- Resilience (14)
- Enabling (9)
- Connections (12)
- Communities (10)
- **TOTAL (60)**

3.8. The IJB also approved a tiered approach to performance reporting. The IJB will receive reports on the national and the MSG Indicators as soon as these are available after the end of the financial year, probably at their June meeting. These will be reported nationally, and it is only right that the IJB have sight of this and are advised of the context of current performance.

3.9. The IJB agreed that it will receive the Annual Report at their September meeting. Again, this will be published nationally so the IJB is the appropriate level for approval. Future years Annual Reports will be based around the 5 Strategic Aims and our performance against these. It is intended to have these reports graphically designed in the same way as the Strategic Plan has been, to have an Annual Report on a page, which will be an “at a glance” view of our high level performance” and also that community conversations will be undertaken in relation to our performance and how social care clients and patients would wish to see our performance in future years.

3.10. It was further agreed at IJB in December 2018 that the Audit and Performance Systems Committee and/or the Clinical and Care Governance Committee will receive regular performance reports throughout the year focusing on each of the strategic priorities in turn. These committees have the opportunity to escalate any areas of concern to the IJB at any time. A proposal for which aims will be reported to which committee is also included



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in the mapping spreadsheet. This is based on the Audit and Performance Systems responsibility for risk.

4. Implications for IJB

- 4.1. Equalities – this report has no negative implications for people with protected characteristics.
- 4.2. Fairer Scotland Duty – this report has no implication in relation to the Fairer Scotland duty.
- 4.3. Financial – this report has no direct implication on finance.
- 4.4. Workforce – there are no implications for the workforce arising from this report. Performance data will continue to be collected and reported by existing staff as happens currently.
- 4.5. Legal – there are no legal implications arising from this report. The strategic performance indicators will be used to inform the production of the Annual Report which we are statutorily obliged to publish.
- 4.6. Other – none.

5. Links to ACHSCP Strategic Plan

- 5.1. This report aims to approve a performance management framework which will provide assurance and demonstrate progress on the strategic aims, priorities and commitments as well as the national health and wellbeing outcomes as outlined in the strategic plan.

6. Management of Risk

6.1. Identified risks(s)

If we do not agree relevant and meaningful strategic performance indicators we will be unable to demonstrate our progress on our strategic priorities, the national health and wellbeing outcomes and our commitments in the Local Outcome Improvement Plan.

6.2. Link to risks on strategic or operational risk register:

This report links to Strategic Risk 5.: -



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There is a risk that the IJB, and the services that it directs and has operational oversight, of fail to meet performance standards or outcomes as set by regulatory bodies

6.3. How might the content of this report impact or mitigate these risks:

By agreeing a set of relevant and meaningful strategic performance indicators, and putting in place arrangements for regular reporting and review, the partnership can provide assurance of its progress towards achieving its strategic aims and meeting the national health and wellbeing outcomes and commitments in the Local Outcome Improvement Plan.